Institute for Professional Development

## **VBA** Workshop

## A two-day workshop covering Microsoft Excel macros and fundamentals of VBA

Attend in-person at DePaul's downtown Chicago campus or virtually via Zoom

Saturdays, March 19<sup>th</sup> and 26<sup>th</sup> from 10:00 am – 4 pm



Macros are Microsoft Excel shortcuts that let you automate your repetitive tasks, thereby saving time and reducing errors. As a regular user of Excel, you may have heard of macros or even run a macro created by someone else, but did you know that just by learning a bit more about VBA—the programming code behind macros—you'll be able to rapidly take your productivity to the next level? VBA (short for "Visual Basic for Applications") is the programming language behind Excel and other Office applications. It allows you to not just automate tasks, but create custom solutions, interact with users, and more. Best of all, you don't need any prior programming experience to begin learning VBA and start making it work for you.

In this two-day, hands-on workshop, you will get a thorough introduction to the essential programming constructs of VBA, including creating, modifying, and debugging macros. You'll learn by doing as you grow your new VBA skillset, allowing you to immediately use the skills learned in this workshop, which can put you ahead in your career.

To participate in the workshop, you should have access to Microsoft Excel (version 2016 or later) and be familiar with Excel basics.

## **Logistics:**

- Attend in-person at DePaul's Loop Campus (downtown Chicago) –OR—join the class virtually via Zoom. The workshop will be recorded and made available to participants for a limited time.
- If you register to attend in person, you must be prepared to abide by DePaul's <u>COVID-19 requirements</u> (including mask-wearing and vaccinations) and to bring your laptop (with Excel software) to class.

## Register via Eventbrite for the <u>In-Person</u> or <u>Online</u> Workshop:

- Register by March 14<sup>th</sup>
- Limited early bird pricing available through March 4<sup>th</sup> \$650.00
- Regular pricing \$800.00

**For more information contact:** DePaul's Institute for Professional Development at <a href="mailto:ipd@cdm.depaul.edu">ipd@cdm.depaul.edu</a> or 312-362-6282.